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**Community Emission Reduction Plan (CERP)
Community Steering Committee Meeting #23**

April 24, 2023

Welcome to the First Community Led Steering Committee

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Today's Agenda

TIME	TOPIC
5:30 PM	Welcome, Meeting Logistics, Agenda <ul style="list-style-type: none"> Welcome to the first Community Led Steering Committee Meeting
5:40 PM	Meeting Minutes and Ad Hoc Updates i.e. Problems and Solutions Ad Hoc
5:50	Community Led CSC <ul style="list-style-type: none"> Overview Recruitment Process Meeting format moving forward
6:00 PM	CSC Application Process <ul style="list-style-type: none"> Application and disclosure of conflict of interest form Reviewing applications (who is reviewing?) Interviewing applicants Voting to appoint new members
6:15 PM	Overview of the draft Charter <ul style="list-style-type: none"> Overview of the Charter CSC members to review by May meeting Establishing a process for receiving member comments and response
7:20 PM	CERP Timeline Discussion
7:50 PM	Environmental Justice Update
7:55 PM	Next Steps and Meeting Close

Review and Approval of February 27, 2023 Meeting Minutes

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Public Comment

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Ad Hoc Updates

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Problems to Solutions Ad Hoc Report

- Updates from the Ad Hoc
- What's on schedule for the next one to three months?

Governance Ad Hoc Report

- The Governance Ad Hoc will continue to support the community led CSC in carrying out the transition plan
- Support with application process
 - Interviewing applicants
- Support with recruitment process
- Support with collecting and reviewing Charter comments

CSC Questions and Discussion

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Community Led Steering Committee

Alfredo Angulo, Co-chair/Community Steering Committee Member

Nancy Aguirre, Community Steering Committee Member



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Overview

- April 5, 2023: The Bay Area Air Quality Management District (BAAQMD) voted to dissolve the Path to Clean Air Community Steering Committee appointed by Resolution No. 2021-02.
- April 11, 2023: The CSC received a formal communication announcing that the Path to Clean Air Community Steering Committee is no longer board appointed and is in the process of transitioning to community led.
- April 24, 2023: Welcoming members to the new CSC. We are now officially a group of 21 members.

Recruitment Process

- CSC to develop an application process that is transparent, inclusive and accessible to all community members and will continue to require the disclosure of potential conflicts through a conflict-of-interest form.
- Process to include an opportunity to increase the number of new members by opening the application process, on a rolling basis, to new candidates after April 24, 2023.
- Application will be posted on BAAQMD website and we will encourage all CSC members to share with their personal and professional networks.

Meeting Formats

What has changed?

- Agenda format has evolved and is now community driven.
 - CSC members can submit agenda items for CSC monthly meetings.
- Meetings will be held both remotely and in-person (hybrid).
- Presentation format and process is no longer fixed.
 - We can make edits up until the 72 hours materials are posted online.

Meeting Formats Continued

What remains in place?

- Standard meeting procedures (i.e. quorum of voting members, open meetings to the public, CSC monthly meeting schedules).
- CSC meetings will continue to be posted on BAAQMD website including meeting summaries, notes, meeting recordings, and the translation of all meeting materials.
- Continue using the roll call vote during CSC monthly meetings.
- Public comment and EJ updates will continue to be part of CSC monthly meetings.
- Support the best of the Brown Act to ensure public access, participation, and transparency.

CSC Application Process

- All voting CSC members applications were reviewed by the governance ad hoc to determine whether the following criteria were met: completeness of application, reestablished commitment, and no substantial conflict of interest
 - Based on the three criteria all applications received a pass/fail
- CSC members who are officially representing city/county governing bodies were emailed with next steps
 - Interview with governance ad hoc
- Designated City and County representative members were notified within 5 business days of the committee's decision

CSC Questions and Discussion

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Draft Charter Overview

Alfredo Angulo, Co-chair/Community Steering Committee Member



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Creating The New Charter

Once members are re-appointed to the newly formed CSC, they will review the revised Charter and introduce a new charter aimed at increasing participation that incorporates best practices of the Brown Act taken from the previous charter, concentrating on the following three elements:

- Decision-making structure (includes amended text)
- Membership requirements (# of members, seat selection)
- Public comment

Review and Comment

- We'd like CSC members to review and make comments to the new Charter
- Review the Revised CSC Charter 2023 and comment if you'd like in a survey that will be provided
- Deadline for this is **Wednesday, May 03, 2023**

Approving New Charter

Approval process:

- The draft final charter will be sent out to new CSC members and posted to the BAAQMD website for public access.
- Presentation of the new charter will be prepared and posted to the BAAQMD website as part of a new CSC monthly meeting.
- The new charter will be voted on by the new CSC committee and adopted at a date to be determined by the new CSC.

CSC Questions and Discussion

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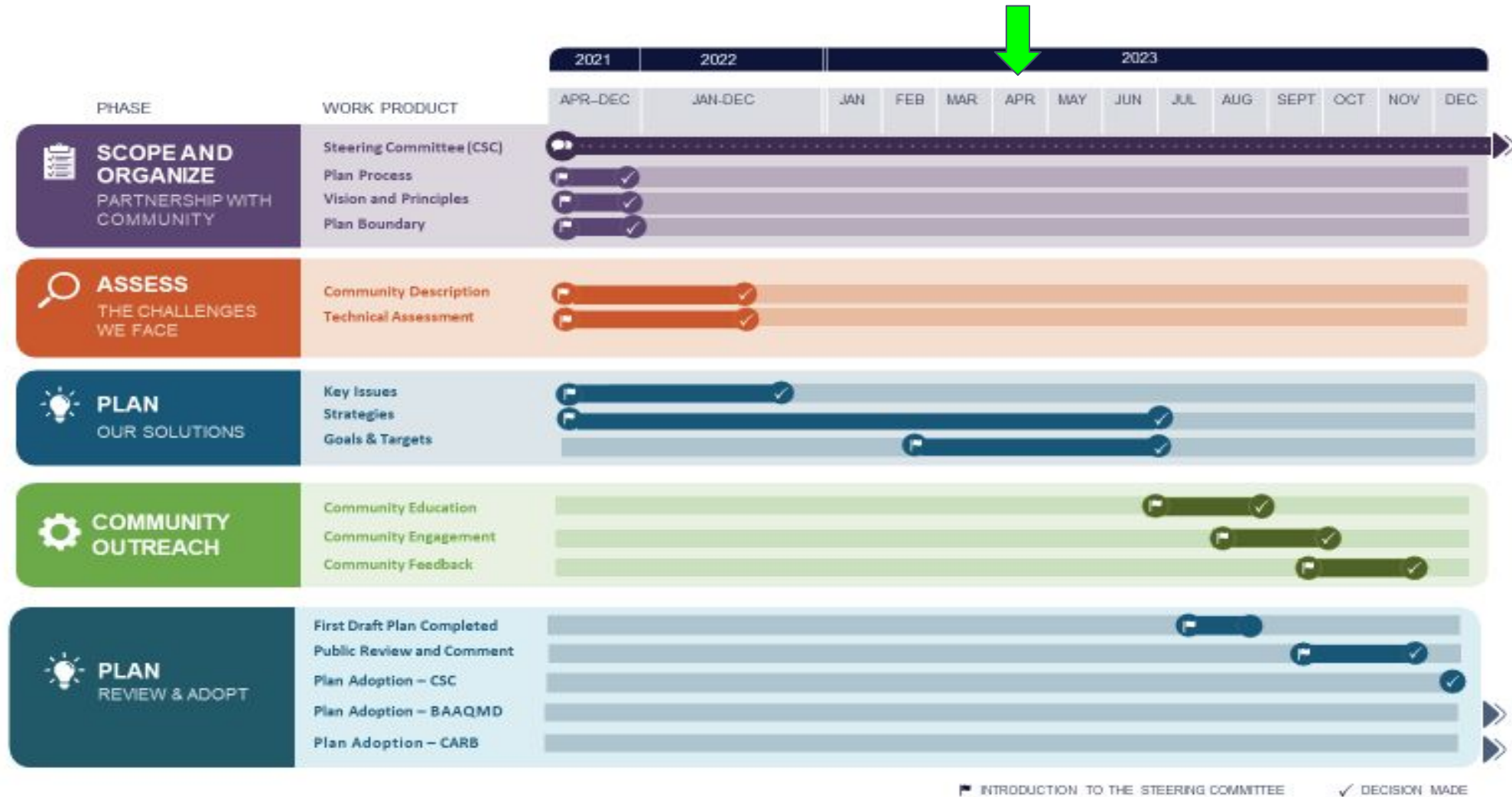
CERP Timeline Discussion

Wendy Goodfriend, Air Quality Planning Manager at BAAQMD



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Timeline: Where are we today?



CSC Questions and Discussion

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Environmental Justice Updates

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Next Meeting

- Our next Steering Committee meeting will be Monday, May 15th from 5:30 PM to 8:30 PM.
- The agenda topics are TBD.

Public Comment on Non-Agenda Matters

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